

DURHAM HIGH SCHOOL *for* GIRLS

Durham High School for Girls
Farewell Hall
Durham DH1 3TB
Tel: 0191 384 3226
Fax: 0191 386 7381

email: headmistress@dhsfg.org.uk
website: www.dhsfg.org.uk



GCSE Examination Results.

The results for the GCSE Examinations will be available in school on **Thursday August 25th**.

Pupils should come into school at 10.00am, when they will be available. Arriving earlier will not help as the result slips need to be checked and sorted for each pupil.

If you will not be able to collect them in person there are several options:

A parent or other adult relative may collect them on your behalf. They must have signed authorisation from you.

They can be posted home, or to another address which you give to us. They will be sent first class.

You may ring the school between 10.30 and 11.00. This is only where all other methods are impractical. You must have notified us in advance of this, as the results will not be given out over the phone to anyone other than the pupil concerned.

I hope you will be delighted with your results. However if you have any queries, they should initially be addressed to the Head of Department concerned at the very beginning of term.

The examination certificates will arrive in school some time in November, and pupils in the 6th form will receive them via their tutor. Pupils who have left will receive a letter asking them to come into school to collect them.

If you have any queries, please contact me at school.

Yours faithfully,

I M Woodland
Examinations Officer / Assistant Head

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AS Examination Results.

The results for the AS Examinations will be available in school on **Thursday August 18th**.

Pupils should come into school at 10.30am, when they will be available. Arriving earlier will not help as the result slips need to be checked and sorted for each pupil. Those in the U6 have been given an earlier time as University offers need to be confirmed.

If you will not be able to collect them in person there are several options:

- A parent or other adult relative may collect your results on your behalf. They must have signed authorisation from you.
- Results can be posted home, or to another address which you give to us. They will be sent first class.
- You may ring the school between 11.30 and 12.00. This is only where all other methods are impractical. You must have notified us in advance of this, as the results will not be given out over the phone to anyone other than the pupil concerned.

I hope you will be delighted with your results. However if you have any queries, they should initially be addressed to the Head of Department concerned at the start of term. If your results affect your choices of subjects for A2 you should contact Mrs Woodland. Any decisions about re-marks or re-sits will be taken early in September at the start of term.

If you have any queries, please contact me at school.

Yours faithfully,

I M Woodland
Examinations Officer / Assistant Head

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A2 Examination Results.

The results for the A2 Examinations will be available in school on **Thursday August 18th**.

Pupils should come into school at 9.30am, when they will be available. Arriving earlier, unless individually requested by the school, will not help as the result slips need to be checked and sorted for each pupil. However, if you have missed the grades for your offer, and therefore may need assistance with your university place, you will be telephoned and asked to come into school earlier. Those in the L6 have been given a later time as university offers are not relevant to them. Because university offers are dependent on results, we do expect pupils to be available on the day. However if that is genuinely impossible there are several options:

- A parent or other adult relative may collect your results on your behalf. They must have signed authorisation from you.
- Results can be posted home, or to another address which you give to us. They will be sent first class.
- You may ring the school between 10.00 and 10.30. This is only where all other methods are impractical. You must have notified us in advance of this, as the results will not be given out over the phone to anyone other than the pupil concerned.

Hopefully you will be delighted with your results, in which case the rest of this letter will not apply. However please read it, as it is better to know the options in advance, rather than at the time when you might be upset. If it looks as though you have missed your university offer, you will be asked to come into school early. You may need to ring your university to find out if they have accepted you. Sometimes pupils who have missed offers by one or more grades, are still given places. Unfortunately, UCAS Track is not due to go on line until mid-morning and so we may have to call you into school even if it is eventually confirmed that you do have a place at either your firm of insurance choice. We will also be able to advise you if you do not have a place at either your firm or insurance offers, and will assist you to start the clearing process. There is likely to be a lot of competition this year for the remaining places so prompt action on your part will be essential.

It is possible to get emergency re-marks of papers where university offers depend on them. This must be instigated within two days of getting the results, so pupils must contact me by lunchtime on Friday August 19th. It is also wise to discuss this with the relevant Head of Department. Contact initially should be made through the school.

If you have any queries, please contact me at school. In the meantime enjoy the long summer break!

Yours faithfully,

I M Woodland (Examinations Officer / Assistant Head)

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Year 10 GCSE Results.

Dear Parents,

As you will be aware your daughter sat a GCSE module this summer.

The results will arrive in school on Thursday August 25th, and will be posted home by 1st class post. The only pupils who may come into school on that day will be Year 11 pupils collecting their GCSE results.

If you have any questions, please contact me at school.

Yours faithfully,

I M Woodland
Examinations Officer / Assistant Head